

LIBRARY BOARD MEETING AGENDA
 Tuesday September 22, 2026, 6:30pm
 Location: 2nd Floor Program Room



STREAM VIA ZOOM

<https://us02web.zoom.us/j/85986735998?pwd=SS9MRkJKOVBRcE0rRTN5VEtBOGZpQT09>

Meeting ID: 859 8673 5998

Passcode: Fk1S8kwf

Board of Trustees	Attended
<i>Name, Position Title, Year Board Term Expires</i>	
1. Erin Jelenchick, Vice President, 2020-2027	
2. Sam Dettmann, Village Board Representative, 2024-2027	
3. Nathan Christenson, School District Representative, 2024-2027	
4. Nikki DeGuire, Member, 2024-2027	
5. Ashley Shields-Johnson, Member, 2026-2028	
6. Rebecca Fotsch, Member, 2026-2029	
7. Sylvia Meltzer, Member, 2026-2029	
Staff	
Nyama Reed, Library Director	

CALL TO ORDER					
6:30	1. Statement of Public Notice				
6:31	2. Public Comment – limit to five minutes; the Board cannot discuss or act on any issue that is not duly noticed on the agenda.				
	Item	Action Desired	1st	2nd	Pas s
	3. Consent Agenda - Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business. a. Minutes of August 25, 2026 meeting b. Finance Report Through August 31, 2026 c. Department Reports d. Statistics	Motion			
	4. Photography & Recording Policy Draft and Legal Opinion	Motion			
	5. 2027 Exceptions to Hours	Motion			
	6. Director's Report	Discuss			
	ADJOURNMENT	Motion			

BOARD MEETINGS

- October 5, 2026, Monday, 6:00-8:30 pm - Village of WFB Board, @Village Hall
- October 12, 2026, Monday, 6:00-7:15 pm – Foundation Board, @Library
- October 21, 2026, Wednesday, 6:00-7:15 pm - Friends of the Library Board, @Library
- October 26, 2026, Monday, 6:00-8:30 pm - Village of WFB Board, @Village Hall
- October 27, 2026, Tuesday, 6:30-8:30 pm – Library Board, @Library



Board of Trustees	Attended
<i>Name, Position Title, Year Board Term Expires</i>	
1. Erin Jelenchick, Vice President, 2020-2027	In-person
2. Sam Dettmann, Village Board Representative, 2024-2027	Absent
3. Nathan Christenson, School District Representative, 2024-2027	Absent
4. Nikki DeGuire, Member, 2024-2027	In-person
5. Ashley Shields-Johnson, Member, 2026-2028	Absent
6. Rebecca Fotsch, Member, 2026-2029	In-person
7. Sylvia Meltzer, Member, 2026-2029	In-person
Staff	
Nyama Reed, Library Director	In-person
Tristan McCreight, Youth Services Reference Assistant	In-person

CALL TO ORDER 6:30pm				
1. Statement of Public Notice				
2. Public Comment – limit to five minutes; the Board cannot discuss or act on any issue that is not duly noticed on the agenda.				
Item	Action Desired	1st	2nd	Pass
3. Consent Agenda - Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business. a. Minutes of June 02, 2026 meeting b. Minutes of July 28, 2026 meeting c. Finance Report Through July 31, 2026 d. Department Reports e. Statistics	Motion	Meltzer	DeGuire	Unanimous
Motion to approve consent agenda as presented.				
4. Director's Report	Discuss			
Director's report presented per packet memo.				
5. Head of Adult Services Job Description & Job Posting	Approve	a. Meltzer b. Fotsch	DeGuire DeGuire	Unanimous Unanimous
Suggested edits to job description: include use of Canva, "strong tech skills," creation of newsletter, completing staff annual reviews, attend and update Board meetings. a. Motion to approve Head of Adult Services Job Description with suggested edits. b. Motion to approve Head of Adult Service Job Posting as presented.				
6. ADA Door Operators for Public Restrooms Quotes	Approve	DeGuire	Meltzer	Unanimous
Discussion ensued pertaining to packet memo and quotes. Preference for wave technology. Recommendation will be sent to Village Manager for approval, which is required since quotes are over \$10,000 and we did not receive three quotes. Motion to recommend DH Pace to complete the ADA Door Operators for Public Restrooms Project.				
7. WFBPL Revenue Sources	Discuss			
Discussion ensued pertaining to packet memo. Clarification was appreciated by new board members.				
8. Trustee Training: Trustee Handbook Chapters 17-18	Discuss			
Training slides presented per packet.				
ADJOURNMENT 7:21pm	Motion	Fotsch	DeGuire	Unanimous

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF WHITEFISH BAY

Balance As of 08/31/2026
% Fiscal Year Completed: 66.58

GL Number	Description	2026 Amended Budget	YTD Balance 08/31/2026 Normal (Abnormal)	Activity For 08/31/2026 Increase (Decrease)	Available Balance 08/31/2026 Normal (Abnormal)	% Bdgt Used
Fund: 13 Library Special Revenue Fund						
Account Category: Revenues						
Department: 00000						
Taxes						
13-00000-41100	Property Taxes	941,915.00	941,915.00	0.00	0.00	100.00
		941,915.00	941,915.00	0.00	0.00	100.00
	Taxes	941,915.00	941,915.00	0.00	0.00	100.00
Intergovernmental Revenue						
13-00000-43793	MCFLS Member Reserve Fund	102,696.00	102,988.00	0.00	(292.00)	100.28
		102,696.00	102,988.00	0.00	(292.00)	100.28
	Intergovernmental Revenue	102,696.00	102,988.00	0.00	(292.00)	100.28
Fines, Fees, Penalties						
13-00000-45209	LIBRARY FINES	24,000.00	13,691.97	2,823.84	10,308.03	57.05
		24,000.00	13,691.97	2,823.84	10,308.03	57.05
	Fines, Fees, Penalties	24,000.00	13,691.97	2,823.84	10,308.03	57.05
Public Charges for Services						
13-00000-46712	LIBRARY ROOM RENT	4,500.00	3,994.35	830.00	505.65	88.76
13-00000-46713	LIBRARY COPY AND FAX FEES	6,200.00	5,694.72	577.43	505.28	91.85
		10,700.00	9,689.07	1,407.43	1,010.93	90.55
	Public Charges for Services	10,700.00	9,689.07	1,407.43	1,010.93	90.55
Miscellaneous Revenue						
13-00000-48501	LIBRARY DONATIONS	2,000.00	1,508.00	0.00	492.00	75.40
13-00000-48901	MISC REV	0.00	25.21	0.00	(25.21)	100.00
		2,000.00	1,533.21	0.00	466.79	76.66
	Miscellaneous Revenue	2,000.00	1,533.21	0.00	466.79	76.66
Other Financing Sources						
13-00000-49200	TRANSFER FROM OTHER FUNDS	10,000.00	0.00	0.00	10,000.00	0.00
		10,000.00	0.00	0.00	10,000.00	0.00
	Other Financing Sources	10,000.00	0.00	0.00	10,000.00	0.00
Unclassified						
13-00000-49600	FUND BALANCE ADJUSTMENT	36,000.00	0.00	0.00	36,000.00	0.00
		36,000.00	0.00	0.00	36,000.00	0.00
	Unclassified	36,000.00	0.00	0.00	36,000.00	0.00
Total Dept 00000		1,127,311.00	1,069,817.25	4,231.27	57,493.75	94.90
Revenues		1,127,311.00	1,069,817.25	4,231.27	57,493.75	94.90

Account Category: Expenditures

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF WHITEFISH BAY

Balance As of 08/31/2026
% Fiscal Year Completed: 66.58

GL Number	Description	2026 Amended Budget	YTD Balance 08/31/2026 Normal (Abnormal)	Activity For 08/31/2026 Increase (Decrease)	Available Balance 08/31/2026 Normal (Abnormal)	% Bdgt Used
Fund: 13 Library Special Revenue Fund						
Account Category: Expenditures						
Department: 93000 LIBRARY SALARIES						
Unclassified						
13-93000-50100	Salaries	634,071.00	384,013.29	41,011.06	250,057.71	60.56
13-93000-50150	FICA Tax	48,506.00	29,004.83	3,128.55	19,501.17	59.80
13-93000-50160	Health/Dental Insurance Premium	66,868.00	39,298.22	3,730.96	27,569.78	58.77
13-93000-50161	Health Insurance Deductible (Direct	0.00	437.50	62.50	(437.50)	100.00
13-93000-50162	Wellness Credit	0.00	937.58	83.34	(937.58)	100.00
13-93000-50170	Retirement Contribution - ER portion	33,309.00	17,261.05	1,851.52	16,047.95	51.82
13-93000-50180	Group Life Insurance Premium	1,716.00	830.78	93.69	885.22	48.41
13-93000-50181	Disability Insurance Premium	1,716.00	0.00	0.00	1,716.00	0.00
		786,186.00	471,783.25	49,961.62	314,402.75	60.01
Unclassified		786,186.00	471,783.25	49,961.62	314,402.75	60.01
Total Dept 93000 - LIBRARY SALARIES		786,186.00	471,783.25	49,961.62	314,402.75	60.01
Department: 93200 LIBRARY ADM EXP						
Unclassified						
13-93200-50190	Training/Meetings/Travel	4,500.00	1,109.60	486.76	3,390.40	24.66
13-93200-50191	Membership Dues	1,200.00	818.95	0.00	381.05	68.25
13-93200-50194	Personnel Related Expenses	700.00	772.98	44.90	(72.98)	110.43
13-93200-50220	Attorney Contract	0.00	540.00	0.00	(540.00)	100.00
13-93200-50250	Utilities	48,000.00	37,456.90	3,833.49	10,543.10	78.04
13-93200-50251	Telephone/Internet	5,400.00	3,403.65	657.63	1,996.35	63.03
13-93200-50300	Office Supplies	2,300.00	1,987.69	399.18	312.31	86.42
13-93200-50301	Printing/Publishing/Copies	500.00	23.25	23.25	476.75	4.65
13-93200-50302	Postage	25.00	7.01	2.22	17.99	28.04
13-93200-50360	Building Maintenance	50,000.00	3,286.60	0.00	46,713.40	6.57
13-93200-50760	Sales Tax	300.00	158.49	24.94	141.51	52.83
		112,925.00	49,565.12	5,472.37	63,359.88	43.89
Unclassified		112,925.00	49,565.12	5,472.37	63,359.88	43.89
Total Dept 93200 - LIBRARY ADM EXP		112,925.00	49,565.12	5,472.37	63,359.88	43.89
Department: 93300 LIBRARY EQUIPMENT						
Unclassified						
13-93300-50240	IT Support Contract Services	38,000.00	10,306.36	1,401.06	27,693.64	27.12
13-93300-50246	General software support	0.00	79.99	0.00	(79.99)	100.00
13-93300-50311	Copier Maintenance/Repair	4,200.00	1,808.71	396.36	2,391.29	43.06
13-93300-50312	Material Processing/Repairs	6,000.00	3,051.77	0.00	2,948.23	50.86
13-93300-50350	Maintenance Service & Supplies	35,000.00	20,030.00	2,690.00	14,970.00	57.23
13-93300-50351	Custodial Supplies	3,800.00	1,558.20	427.20	2,241.80	41.01
13-93300-50400	MCFLS Supplies	1,600.00	688.20	448.56	911.80	43.01
		88,600.00	37,523.23	5,363.18	51,076.77	42.35
Unclassified		88,600.00	37,523.23	5,363.18	51,076.77	42.35
Total Dept 93300 - LIBRARY EQUIPMENT		88,600.00	37,523.23	5,363.18	51,076.77	42.35

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Fund: 13 Library Special Revenue Fund						
Account Category: Expenditures						
Department: 93400 LIBR PROG/SERVICES						
Unclassified						
13-93400-50401	MCFLS Membership	7,000.00	6,968.00	0.00	32.00	99.54
13-93400-50402	Programs - Adult	200.00	0.00	0.00	200.00	0.00
13-93400-50403	Programs - Children	200.00	226.01	0.00	(26.01)	113.01
13-93400-50415	Programs - Young Adults	200.00	22.20	0.00	177.80	11.10
		7,600.00	7,216.21	0.00	383.79	94.95
Unclassified		7,600.00	7,216.21	0.00	383.79	94.95
Total Dept 93400 - LIBR PROG/SERVICES		7,600.00	7,216.21	0.00	383.79	94.95
Department: 93500 LIBRARY COLLECTIONS						
Unclassified						
13-93500-50410	Library Collection Materials	132,000.00	79,282.95	5,171.12	52,717.05	60.06
		132,000.00	79,282.95	5,171.12	52,717.05	60.06
Unclassified		132,000.00	79,282.95	5,171.12	52,717.05	60.06
Total Dept 93500 - LIBRARY COLLECTIONS		132,000.00	79,282.95	5,171.12	52,717.05	60.06
Expenditures		1,127,311.00	645,370.76	65,968.29	481,940.24	57.25
Fund 13 - Library Special Revenue Fund:						
TOTAL REVENUES		1,127,311.00	1,069,817.25	4,231.27	57,493.75	94.90
TOTAL EXPENDITURES		1,127,311.00	645,370.76	65,968.29	481,940.24	57.25
NET OF REVENUES & EXPENDITURES:		0.00	424,446.49	(61,737.02)	(424,446.49)	
BEG. FUND BALANCE		115,055.36	115,055.36			
END FUND BALANCE		115,055.36	539,501.85			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF WHITEFISH BAY

Balance As of 08/31/2026
 % Fiscal Year Completed: 66.58

GL Number	Description	2026 Amended Budget	YTD Balance 08/31/2026 Normal (Abnormal)	Activity For 08/31/2026 Increase (Decrease)	Available Balance 08/31/2026 Normal (Abnormal)	% Bdgt Used
Fund: 22 LIBRARY EXPANSION FUND						
Account Category: Revenues						
Department: 00000						
Miscellaneous Revenue						
22-00000-48110	INVESTMENT INCOME	0.00	6,555.89	0.00	(6,555.89)	100.00
		0.00	6,555.89	0.00	(6,555.89)	100.00
	Miscellaneous Revenue	0.00	6,555.89	0.00	(6,555.89)	100.00
	Total Dept 00000	0.00	6,555.89	0.00	(6,555.89)	100.00
	Revenues	0.00	6,555.89	0.00	(6,555.89)	100.00
Fund 22 - LIBRARY EXPANSION FUND:						
	TOTAL REVENUES	0.00	6,555.89	0.00	(6,555.89)	100.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES:	0.00	6,555.89	0.00	(6,555.89)	
	BEG. FUND BALANCE	101,523.68	101,523.68			
	END FUND BALANCE	101,523.68	108,079.57			
Report Totals:						
	TOTAL REVENUES - ALL FUNDS	1,127,311.00	1,076,373.14	4,231.27	50,937.86	95.48
	TOTAL EXPENDITURES - ALL FUNDS	1,127,311.00	645,370.76	65,968.29	481,940.24	57.25
	NET OF REVENUES & EXPENDITURES:	0.00	431,002.38	(61,737.02)	(431,002.38)	
	BEG. FUND BALANCE - ALL FUNDS	216,579.04	216,579.04			
	END FUND BALANCE - ALL FUNDS	216,579.04	647,581.42			

GL ACTIVITY REPORT FOR VILLAGE OF WHITEFISH BAY

From 08/01/2026 to 08/31/2026

Date	JNL	Type	Description	Reference #	Amount	Enc/Bdgt Change	Balance	Available
08/01/2026			13-00000-11100 CASH IN BANK		BEG. BALANCE		621,567.41	0.00
08/05/2026	CR	RCPT	CASH IN BANK - C	0000253082	182.45		621,749.86	
08/05/2026	GJ	JE	Library - stripe monthly deposiit	0000006686	773.34		622,523.20	
08/07/2026	PR	CHK	SUMMARY PR 08/07/2026		(22,325.68)		600,197.52	
08/07/2026	PR	CHK	REED, NYAMA	DD35895	4,120.11		604,317.63	
08/07/2026	PR	CHK	REED, NYAMA	72173	(4,120.11)		600,197.52	
08/12/2026	PR	CHK	REED, NYAMA	DD35895	4,120.11		604,317.63	
08/12/2026	PRV	CHK	Void Reversal for chk: DD3589	DD35895	(4,120.11)		600,197.52	
08/13/2026	CR	RCPT	CASH IN BANK - K	0000253229	1,874.21		602,071.73	
08/13/2026	CR	RCPT	CASH IN BANK - C	0000253229	297.97		602,369.70	
08/14/2026	CD	CHK	SUMMARY CD 08/14/2026		(9,787.36)		592,582.34	
08/15/2026	GJ	JE	Nayax deposit	0000006687	369.13		592,951.47	
08/21/2026	PR	CHK	SUMMARY PR 08/21/2026		(22,584.77)		570,366.70	
08/21/2026	CD	CHK	SUMMARY CD 08/21/2026		(3,927.18)		566,439.52	
08/21/2026	CD	CHK	Cking 72(E) to 103210	72(E)	(3,105.96)		563,333.56	
08/21/2026	CD	CHK	Cking 73(E) to 102406	73(E)	(2,360.88)		560,972.68	
08/24/2026	CR	RCPT	CASH IN BANK - K	0000253417	557.00		561,529.68	
08/24/2026	CR	RCPT	CASH IN BANK - C	0000253417	190.84		561,720.52	
08/25/2026	GJ	JE	Monthly Sales Tax ACH Payment	0000006709	(24.94)		561,695.58	
08/31/2026	GJ	JE	Monthly WRS ACH Payment	0000006660	(1,562.50)		560,133.08	
08/31/2026			END BALANCE				560,133.08	
08/01/2026			13-00000-21100 ACCOUNTS PAYABLE		BEG. BALANCE		(6,211.92)	
08/13/2026	AP	INV	BLACKSTONE PUBLISHING/LIBRARY CD	2239416	(40.00)		(6,251.92)	
08/13/2026	AP	INV	CLEAN SOURCE LLC/JULY 2026 JANITORIAL	073126-WFBL	(2,690.00)		(8,941.92)	
08/13/2026	AP	INV	ENGINEERED SECURITY SOLUTIONS/BRIVO M	15942	(154.52)		(9,096.44)	
08/13/2026	AP	INV	FORWARD TS, LTD/LIBRARY COPIER 5/3 -	AR284393	(23.81)		(9,120.25)	
08/13/2026	AP	INV	FORWARD TS, LTD/LIBRARY COPIER 6/3 -	AR286433	(20.90)		(9,141.15)	
08/13/2026	AP	INV	FORWARD TS, LTD/LIBRARY COPIER 6/3 -	AR286434	(158.65)		(9,299.80)	
08/13/2026	AP	INV	FORWARD TS, LTD/LIBRARY COPIER 4/3 -	AR281932	(30.83)		(9,330.63)	
08/13/2026	AP	INV	FORWARD TS, LTD/LIBRARY COPIER 4/3 -	AR281933	(162.17)		(9,492.80)	
08/13/2026	AP	INV	KANOPY, INC./TICKETS & KKIDS CREDITS	511319-PPU	(284.75)		(9,777.55)	
08/13/2026	AP	INV	KANOPY, INC./TICKETS & KKIDS CREDIT	15354-PPU	(243.95)		(10,021.50)	
08/13/2026	AP	INV	MARIS ASSOCIATES/MISC TITLES	0254	(265.18)		(10,286.68)	
08/13/2026	AP	INV	MILWAUKEE COUNTY FED. LIBRARY SYST./S	FL-03875	(4,195.31)		(14,481.99)	
08/13/2026	AP	INV	SHOREWOOD PRESS/BOOKMARKS	12970	(195.00)		(14,676.99)	
08/13/2026	AP	INV	AT&T/MONTHLY CHARGES - JUNE & JULY 20	414R16015908 7/26	(239.44)		(14,916.43)	
08/13/2026	AP	INV	MIDWEST TAPE/DVDS	509119513	(39.08)		(14,955.51)	
08/13/2026	AP	INV	MIDWEST TAPE/ACD PROCESSING	509119993	(202.53)		(15,158.04)	
08/13/2026	AP	INV	MIDWEST TAPE/MISC TITLE	509144258	(31.74)		(15,189.78)	
08/13/2026	AP	INV	MIDWEST TAPE/MISC TITLES	509058300	(280.39)		(15,470.17)	
08/13/2026	AP	INV	MIDWEST TAPE/MISC TITLES	509079466	(50.17)		(15,520.34)	
08/13/2026	AP	INV	MIDWEST TAPE/DVD	509108273	(51.74)		(15,572.08)	
08/13/2026	AP	INV	STAPLES ADVANTAGE/PAPERTOWEL & CAN LI	6071229457	(211.05)		(15,783.13)	
08/13/2026	AP	INV	STAPLES ADVANTAGE/TOILET PAPER & PAPE	6068652027	(216.15)		(15,999.28)	
08/14/2026	CD	CHK	SUMMARY CD 08/14/2026		9,787.36		(6,211.92)	
08/18/2026	AP	INV	SPECTRUM ENTERPRISE/MONTHLY CHARGES	5380	(310.83)		(6,522.75)	
08/18/2026	AP	INV	SPECTRUM ENTERPRISE/MONTHLY CHARGES	7157	(107.36)		(6,630.11)	
08/18/2026	AP	INV	AMERICAN LIBRARY ASSOCIATION/EMMA ALA	7518	(40.00)		(6,670.11)	
08/18/2026	AP	INV	AMERICAN LIBRARY ASSOCIATION/ALA CONF	9038	(40.00)		(6,710.11)	
08/18/2026	AP	INV	SENCHA TEA BAR/CONFERENCE - LAINIE	3093	(7.85)		(6,717.96)	
08/18/2026	AP	INV	UW MADISON UNION/CONFERENCE -LAINIE	4127	(5.25)		(6,723.21)	
08/18/2026	AP	INV	MICHELANGELO'S CAFE/CONFERENCE - LAIN	1734	(7.17)		(6,730.38)	
08/18/2026	AP	INV	FRESHFIN/CONFERENCE - LAINIE	0779	(17.71)		(6,748.09)	
08/18/2026	AP	INV	PAUL'S PEL'MENI/CONFERENCE - LAINIE	1873	(9.79)		(6,757.88)	
08/18/2026	AP	INV	DOUBLE TREE HOTEL/CONFERENCE - LAINIE	8076	(353.00)		(7,110.88)	

GL ACTIVITY REPORT FOR VILLAGE OF WHITEFISH BAY

From 08/01/2026 to 08/31/2026

Date	JNL	Type	Description	Reference #	Amount	Enc/Bdgt Change	Balance	Available
08/18/2026	AP	INV	SENDIK'S FOOD MARKET/ICE CREAM SUPPLI	4894	(29.92)		(7,140.80)	
08/18/2026	AP	INV	METRO MARKET/ALL CIRC MEETING	6134	(14.98)		(7,155.78)	
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/BIOHAZARD ITE	7311	(42.18)		(7,197.96)	
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/BOX FANS	8741	(75.99)		(7,273.95)	
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/BATTERIES	8903	(5.99)		(7,279.94)	
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/COFFEE	4587	(34.71)		(7,314.65)	
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/PENCIL POUCHE	6950	(29.98)		(7,344.63)	
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/WOOD GLUE & C	0261	(21.32)		(7,365.95)	
08/18/2026	AP	INV	SHOREWOOD PRESS/BROCHURE PAGES	8573	(23.25)		(7,389.20)	
08/18/2026	AP	INV	SHOREWOOD PRESS/STATEGIC PLAN COPIES	8581	(340.00)		(7,729.20)	
08/18/2026	AP	INV	DRIVESTRIKE/LAPTOP SECURITY SOFTWARE	7642	(20.00)		(7,749.20)	
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/BARCODE SCANN	9720	(106.54)		(7,855.74)	
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/MISC TITLE	1231	(13.93)		(7,869.67)	
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/MISC TITLES	3895	(27.36)		(7,897.03)	
08/18/2026	AP	INV	SP TONIES/TONIES	5043	(339.75)		(8,236.78)	
08/18/2026	AP	INV	MILWAUKEE JOURNAL SENTINEL/SUBSCRIPTI	8183	(50.00)		(8,286.78)	
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/MISC TITLES	9308	(52.28)		(8,339.06)	
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/MISC TITLE	7422	(14.65)		(8,353.71)	
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/MISC TITLE	7633	(7.98)		(8,361.69)	
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/MISC TITLES	8135	(44.58)		(8,406.27)	
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/MISC TITLES	6964	(30.91)		(8,437.18)	
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/BOOK SET	3555	(73.22)		(8,510.40)	
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/MISC TITLE	1639	(18.70)		(8,529.10)	
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/MISC TITLE	9022	(18.70)		(8,547.80)	
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/GIFT CARD	4490	(25.00)		(8,572.80)	
08/19/2026	AP	INV	WE ENERGIES/AUGUST CHARGES	6042591742	(3,833.49)		(12,406.29)	
08/21/2026	CD	CHK	SUMMARY CD 08/21/2026		3,927.18		(8,479.11)	
08/21/2026	CD	CHK	Cking 72(E) to 103210	72(E)	3,105.96		(5,373.15)	
08/21/2026	CD	CHK	Cking 73(E) to 102406	73(E)	2,360.88		(3,012.27)	
08/21/2026	AP	INV	ETF/AUGUST 2026 PREMIUMS	4491	(3,105.96)		(6,118.23)	
08/21/2026	AP	INV	SECURIAN FINANCIAL GROUP, INC./AUGUST	002832L-AUG 2026	(93.69)		(6,211.92)	
08/31/2026			END BALANCE				(6,211.92)	
08/01/2026			13-00000-21550 DEPOSITS/SUSPENSE		BEG. BALANCE		(200.09)	
08/13/2026	CR	RCPT	DEPOSITS/SUSPENSE - C	0000253229	(13.67)		(213.76)	
08/31/2026			END BALANCE				(213.76)	
08/01/2026			13-00000-25199 ACCRUED PAYROLL		BEG. BALANCE		(18,182.17)	
08/31/2026			END BALANCE				(18,182.17)	
08/01/2026			13-00000-25200 Health Insurance - PR Deduction		BEG. BALANCE		4,835.00	
08/21/2026	PR	CHK	SUMMARY PR 08/21/2026		(3,031.42)		1,803.58	
08/21/2026	AP	INV	ETF/AUGUST 2026 PREMIUMS	4491	3,031.42		4,835.00	
08/31/2026			END BALANCE				4,835.00	
08/01/2026			13-00000-25202 Dental Insurance - PR Deduction		BEG. BALANCE		119.26	
08/21/2026	PR	CHK	SUMMARY PR 08/21/2026		(74.54)		44.72	
08/21/2026	AP	INV	ETF/AUGUST 2026 PREMIUMS	4491	74.54		119.26	
08/31/2026			END BALANCE				119.26	
08/01/2026			13-00000-25210 Life Insurance - PR Deduction		BEG. BALANCE		(18.55)	
08/07/2026	PR	CHK	SUMMARY PR 08/07/2026		(93.69)		(112.24)	

GL ACTIVITY REPORT FOR VILLAGE OF WHITEFISH BAY

From 08/01/2026 to 08/31/2026

Date	JNL	Type	Description	Reference #	Amount	Enc/Bdgt Change	Balance	Available
08/07/2026	PR	CHK	REED, NYAMA	DD35895	25.61		(86.63)	
08/07/2026	PR	CHK	REED, NYAMA	72173	(25.61)		(112.24)	
08/12/2026	PR	CHK	REED, NYAMA	DD35895	25.61		(86.63)	
08/12/2026	PRV	CHK	Void Reversal for chk: DD3589	DD35895	(25.61)		(112.24)	
08/21/2026	AP	INV	SECURIAN FINANCIAL GROUP, INC./AUGUST	002832L-AUG 2026	93.69		(18.55)	
08/31/2026			END BALANCE				(18.55)	
08/01/2026			13-00000-25400 WRS Retirement - Payroll Deduction	BEG. BALANCE			(670.07)	
08/07/2026	PR	CHK	SUMMARY PR 08/07/2026		(901.29)		(1,571.36)	
08/07/2026	PR	CHK	REED, NYAMA	DD35895	274.54		(1,296.82)	
08/07/2026	PR	CHK	REED, NYAMA	72173	(274.54)		(1,571.36)	
08/12/2026	PR	CHK	REED, NYAMA	DD35895	274.54		(1,296.82)	
08/12/2026	PRV	CHK	Void Reversal for chk: DD3589	DD35895	(274.54)		(1,571.36)	
08/21/2026	PR	CHK	SUMMARY PR 08/21/2026		(950.23)		(2,521.59)	
08/31/2026	GJ	JE	Monthly WRS ACH Payment	0000006660	1,562.50		(959.09)	
08/31/2026			END BALANCE				(959.09)	
08/01/2026			13-00000-28100 SURPLUS	BEG. BALANCE			(115,055.36)	
08/31/2026			END BALANCE				(115,055.36)	
08/01/2026			13-00000-41100 Property Taxes	BEG. BALANCE			(941,915.00)	
08/31/2026			END BALANCE				(941,915.00)	
08/01/2026			13-00000-43793 MCFLS Member Reserve Fund	BEG. BALANCE			(102,988.00)	292.00
08/31/2026			END BALANCE				(102,988.00)	292.00
08/01/2026			13-00000-45209 LIBRARY FINES	BEG. BALANCE			(10,868.13)	(13,131.87)
08/05/2026	CR	RCPT	LIBRARY FINES - C	0000253082	114.70	0.00	(10,982.83)	(13,017.17)
08/05/2026	GJ	JE	Library - stripe monthly deposiit	0000006686	773.34	0.00	(11,756.17)	(12,243.83)
08/13/2026	CR	RCPT	LIBRARY FINES - K	0000253229	1,817.51	0.00	(13,573.68)	(10,426.32)
08/24/2026	CR	RCPT	LIBRARY FINES - K	0000253417	118.29	0.00	(13,691.97)	(10,308.03)
08/31/2026			END BALANCE				(13,691.97)	(10,308.03)
08/01/2026			13-00000-46712 LIBRARY ROOM RENT	BEG. BALANCE		0.00	(3,164.35)	(1,335.65)
08/13/2026	CR	RCPT	LIBRARY ROOM RENT - K	0000253229	56.70	0.00	(3,221.05)	(1,278.95)
08/13/2026	CR	RCPT	LIBRARY ROOM RENT - C	0000253229	223.30	0.00	(3,444.35)	(1,055.65)
08/24/2026	CR	RCPT	LIBRARY ROOM RENT - K	0000253417	438.71	0.00	(3,883.06)	(616.94)
08/24/2026	CR	RCPT	LIBRARY ROOM RENT - C	0000253417	111.29	0.00	(3,994.35)	(505.65)
08/31/2026			END BALANCE				(3,994.35)	(505.65)
08/01/2026			13-00000-46713 LIBRARY COPY AND FAX FEES	BEG. BALANCE		0.00	(5,117.29)	(1,082.71)
08/05/2026	CR	RCPT	LIBRARY COPY AND FAX FEES - C	0000253082	67.75	0.00	(5,185.04)	(1,014.96)
08/13/2026	CR	RCPT	LIBRARY COPY AND FAX FEES - C	0000253229	61.00	0.00	(5,246.04)	(953.96)
08/15/2026	GJ	JE	Nayax deposit	0000006687	369.13	0.00	(5,615.17)	(584.83)
08/24/2026	CR	RCPT	LIBRARY COPY AND FAX FEES - C	0000253417	79.55	0.00	(5,694.72)	(505.28)
08/31/2026			END BALANCE				(5,694.72)	(505.28)
08/01/2026			13-00000-48501 LIBRARY DONATIONS	BEG. BALANCE		0.00	(1,508.00)	(492.00)
08/31/2026			END BALANCE				(1,508.00)	(492.00)

GL ACTIVITY REPORT FOR VILLAGE OF WHITEFISH BAY

From 08/01/2026 to 08/31/2026

Date	JNL	Type	Description	Reference #	Amount	Enc/Bdgt Change	Balance	Available
08/01/2026			13-00000-48901 MISC REV		BEG. BALANCE	0.00	(25.21)	25.21
08/31/2026				END BALANCE			(25.21)	25.21
08/01/2026			13-93000-50100 salaries		BEG. BALANCE	0.00	343,002.23	291,068.77
08/07/2026	PR	CHK	SUMMARY PR 08/07/2026		20,728.93	0.00	363,731.16	270,339.84
08/07/2026	PR	CHK	REED, NYAMA	DD35895	(3,813.01)	0.00	359,918.15	274,152.85
08/07/2026	PR	CHK	REED, NYAMA	72173	3,813.01	0.00	363,731.16	270,339.84
08/12/2026	PR	CHK	REED, NYAMA	DD35895	(3,813.01)	0.00	359,918.15	274,152.85
08/12/2026	PRV	CHK	Void Reversal for chk:	DD3589	DD35895	3,813.01	363,731.16	270,339.84
08/21/2026	PR	CHK	SUMMARY PR 08/21/2026		20,282.13	0.00	384,013.29	250,057.71
08/31/2026				END BALANCE			384,013.29	250,057.71
08/01/2026			13-93000-50150 FICA Tax		BEG. BALANCE	0.00	25,876.28	22,629.72
08/07/2026	PR	CHK	SUMMARY PR 08/07/2026		1,555.08	0.00	27,431.36	21,074.64
08/07/2026	PR	CHK	REED, NYAMA	DD35895	(265.43)	0.00	27,165.93	21,340.07
08/07/2026	PR	CHK	REED, NYAMA	72173	265.43	0.00	27,431.36	21,074.64
08/12/2026	PR	CHK	REED, NYAMA	DD35895	(265.43)	0.00	27,165.93	21,340.07
08/12/2026	PRV	CHK	Void Reversal for chk:	DD3589	DD35895	265.43	27,431.36	21,074.64
08/21/2026	PR	CHK	SUMMARY PR 08/21/2026		1,573.47	0.00	29,004.83	19,501.17
08/31/2026				END BALANCE			29,004.83	19,501.17
08/01/2026			13-93000-50160 Health/Dental Insurance Premium		BEG. BALANCE	0.00	35,567.26	31,300.74
08/21/2026	PR	CHK	SUMMARY PR 08/21/2026		3,730.96	0.00	39,298.22	27,569.78
08/31/2026				END BALANCE			39,298.22	27,569.78
08/01/2026			13-93000-50161 Health Insurance Deductible (Direct Pa		BEG. BALANCE	0.00	375.00	(375.00)
08/21/2026	PR	CHK	SUMMARY PR 08/21/2026		62.50	0.00	437.50	(437.50)
08/31/2026				END BALANCE			437.50	(437.50)
08/01/2026			13-93000-50162 wellness Credit		BEG. BALANCE	0.00	854.24	(854.24)
08/07/2026	PR	CHK	SUMMARY PR 08/07/2026		41.67	0.00	895.91	(895.91)
08/07/2026	PR	CHK	REED, NYAMA	DD35895	(41.67)	0.00	854.24	(854.24)
08/07/2026	PR	CHK	REED, NYAMA	72173	41.67	0.00	895.91	(895.91)
08/12/2026	PR	CHK	REED, NYAMA	DD35895	(41.67)	0.00	854.24	(854.24)
08/12/2026	PRV	CHK	Void Reversal for chk:	DD3589	DD35895	41.67	895.91	(895.91)
08/21/2026	PR	CHK	SUMMARY PR 08/21/2026		41.67	0.00	937.58	(937.58)
08/31/2026				END BALANCE			937.58	(937.58)
08/01/2026			13-93000-50170 Retirement Contribution - ER portion		BEG. BALANCE	0.00	15,409.53	17,899.47
08/07/2026	PR	CHK	SUMMARY PR 08/07/2026		901.29	0.00	16,310.82	16,998.18
08/07/2026	PR	CHK	REED, NYAMA	DD35895	(274.54)	0.00	16,036.28	17,272.72
08/07/2026	PR	CHK	REED, NYAMA	72173	274.54	0.00	16,310.82	16,998.18
08/12/2026	PR	CHK	REED, NYAMA	DD35895	(274.54)	0.00	16,036.28	17,272.72
08/12/2026	PRV	CHK	Void Reversal for chk:	DD3589	DD35895	274.54	16,310.82	16,998.18
08/21/2026	PR	CHK	SUMMARY PR 08/21/2026		950.23	0.00	17,261.05	16,047.95
08/31/2026				END BALANCE			17,261.05	16,047.95
08/01/2026			13-93000-50180 Group Life Insurance Premium		BEG. BALANCE	0.00	737.09	978.91
08/07/2026	PR	CHK	SUMMARY PR 08/07/2026		93.69	0.00	830.78	885.22

GL ACTIVITY REPORT FOR VILLAGE OF WHITEFISH BAY

From 08/01/2026 to 08/31/2026

Date	JNL	Type	Description	Reference #	Amount	Enc/Bdgt	Change	Balance	Available
08/07/2026	PR	CHK	REED, NYAMA	DD35895	(25.61)		0.00	805.17	910.83
08/07/2026	PR	CHK	REED, NYAMA	72173	25.61		0.00	830.78	885.22
08/12/2026	PR	CHK	REED, NYAMA	DD35895	(25.61)		0.00	805.17	910.83
08/12/2026	PRV	CHK	Void Reversal for chk:	DD3589	DD35895	25.61	0.00	830.78	885.22
08/31/2026			END BALANCE					830.78	885.22
08/01/2026			13-93200-50190 Training/Meetings/Travel		BEG. BALANCE		0.00	622.84	3,877.16
08/18/2026	AP	INV	AMERICAN LIBRARY ASSOCIATION/EMMA ALA	7518	40.00		0.00	662.84	3,837.16
08/18/2026	AP	INV	AMERICAN LIBRARY ASSOCIATION/ALA CONF	9038	40.00		0.00	702.84	3,797.16
08/18/2026	AP	INV	SENCHA TEA BAR/CONFERENCE - LAINIE	3093	7.85		0.00	710.69	3,789.31
08/18/2026	AP	INV	UW MADISON UNION/CONFERENCE -LAINIE	4127	5.25		0.00	715.94	3,784.06
08/18/2026	AP	INV	MICHELANGELO'S CAFE/CONFERENCE - LAIN	1734	7.17		0.00	723.11	3,776.89
08/18/2026	AP	INV	FRESHFIN/CONFERENCE - LAINIE	0779	17.71		0.00	740.82	3,759.18
08/18/2026	AP	INV	PAUL'S PEL'MENI/CONFERENCE - LAINIE	1873	9.79		0.00	750.61	3,749.39
08/18/2026	AP	INV	DOUBLE TREE HOTEL/CONFERENCE - LAINIE	8076	353.00		0.00	1,103.61	3,396.39
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/BATTERIES	8903	5.99		0.00	1,109.60	3,390.40
08/31/2026			END BALANCE					1,109.60	3,390.40
08/01/2026			13-93200-50191 Membership Dues		BEG. BALANCE		0.00	818.95	381.05
08/31/2026			END BALANCE					818.95	381.05
08/01/2026			13-93200-50194 Personnel Related Expenses		BEG. BALANCE		0.00	728.08	(28.08)
08/18/2026	AP	INV	SENDIK'S FOOD MARKET/ICE CREAM SUPPLI	4894	29.92		0.00	758.00	(58.00)
08/18/2026	AP	INV	METRO MARKET/ALL CIRC MEETING	6134	14.98		0.00	772.98	(72.98)
08/31/2026			END BALANCE					772.98	(72.98)
08/01/2026			13-93200-50220 Attorney Contract		BEG. BALANCE		0.00	540.00	(540.00)
08/31/2026			END BALANCE					540.00	(540.00)
08/01/2026			13-93200-50250 Utilities		BEG. BALANCE		0.00	33,623.41	14,376.59
08/19/2026	AP	INV	WE ENERGIES/AUGUST CHARGES	6042591742	3,833.49		0.00	37,456.90	10,543.10
08/31/2026			END BALANCE					37,456.90	10,543.10
08/01/2026			13-93200-50251 Telephone/Internet		BEG. BALANCE		0.00	2,746.02	2,653.98
08/13/2026	AP	INV	AT&T/MONTHLY CHARGES - JUNE & JULY 20	414R16015908 7/26	239.44		0.00	2,985.46	2,414.54
08/18/2026	AP	INV	SPECTRUM ENTERPRISE/MONTHLY CHARGES	5380	310.83		0.00	3,296.29	2,103.71
08/18/2026	AP	INV	SPECTRUM ENTERPRISE/MONTHLY CHARGES	7157	107.36		0.00	3,403.65	1,996.35
08/31/2026			END BALANCE					3,403.65	1,996.35
08/01/2026			13-93200-50300 Office Supplies		BEG. BALANCE		0.00	1,588.51	711.49
08/13/2026	AP	INV	SHOREWOOD PRESS/BOOKMARKS	12970	195.00		0.00	1,783.51	516.49
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/BIOHAZARD ITE	7311	42.18		0.00	1,825.69	474.31
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/BOX FANS	8741	75.99		0.00	1,901.68	398.32
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/COFFEE	4587	34.71		0.00	1,936.39	363.61
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/PENCIL POUCHE	6950	29.98		0.00	1,966.37	333.63
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/WOOD GLUE & C	0261	21.32		0.00	1,987.69	312.31
08/31/2026			END BALANCE					1,987.69	312.31
08/01/2026			13-93200-50301 Printing/Publishing/Copies		BEG. BALANCE		0.00	0.00	500.00

GL ACTIVITY REPORT FOR VILLAGE OF WHITEFISH BAY

From 08/01/2026 to 08/31/2026

Date	JNL	Type	Description	Reference #	Amount	Enc/Bdgt	Change	Balance	Available
08/18/2026	AP	INV	SHOREWOOD PRESS/BROCHURE PAGES	8573	23.25		0.00	23.25	476.75
08/31/2026			END BALANCE					23.25	476.75
08/01/2026			13-93200-50302 Postage	BEG. BALANCE			0.00	4.79	20.21
08/13/2026	AP	INV	MILWAUKEE COUNTY FED. LIBRARY SYST./S	FL-03875	2.22		0.00	7.01	17.99
08/31/2026			END BALANCE					7.01	17.99
08/01/2026			13-93200-50360 Building Maintenance	BEG. BALANCE			0.00	3,286.60	46,713.40
08/31/2026			END BALANCE					3,286.60	46,713.40
08/01/2026			13-93200-50760 Sales Tax	BEG. BALANCE			0.00	133.55	166.45
08/25/2026	GJ	JE	Monthly Sales Tax ACH Payment	0000006709	24.94		0.00	158.49	141.51
08/31/2026			END BALANCE					158.49	141.51
08/01/2026			13-93300-50240 IT Support Contract Services	BEG. BALANCE			0.00	8,905.30	29,094.70
08/13/2026	AP	INV	ENGINEERED SECURITY SOLUTIONS/BRIVO M	15942	154.52		0.00	9,059.82	28,940.18
08/13/2026	AP	INV	MILWAUKEE COUNTY FED. LIBRARY SYST./S	FL-03875	780.00		0.00	9,839.82	28,160.18
08/18/2026	AP	INV	SHOREWOOD PRESS/STATEGIC PLAN COPIES	8581	340.00		0.00	10,179.82	27,820.18
08/18/2026	AP	INV	DRIVESTRIKE/LAPTOP SECURITY SOFTWARE	7642	20.00		0.00	10,199.82	27,800.18
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/BARCODE SCANN	9720	106.54		0.00	10,306.36	27,693.64
08/31/2026			END BALANCE					10,306.36	27,693.64
08/01/2026			13-93300-50246 General software support	BEG. BALANCE			0.00	79.99	(79.99)
08/31/2026			END BALANCE					79.99	(79.99)
08/01/2026			13-93300-50311 Copier Maintenance/Repair	BEG. BALANCE			0.00	1,412.35	2,787.65
08/13/2026	AP	INV	FORWARD TS, LTD/LIBRARY COPIER 5/3 -	AR284393	23.81		0.00	1,436.16	2,763.84
08/13/2026	AP	INV	FORWARD TS, LTD/LIBRARY COPIER 6/3 -	AR286433	20.90		0.00	1,457.06	2,742.94
08/13/2026	AP	INV	FORWARD TS, LTD/LIBRARY COPIER 6/3 -	AR286434	158.65		0.00	1,615.71	2,584.29
08/13/2026	AP	INV	FORWARD TS, LTD/LIBRARY COPIER 4/3 -	AR281932	30.83		0.00	1,646.54	2,553.46
08/13/2026	AP	INV	FORWARD TS, LTD/LIBRARY COPIER 4/3 -	AR281933	162.17		0.00	1,808.71	2,391.29
08/31/2026			END BALANCE					1,808.71	2,391.29
08/01/2026			13-93300-50312 Material Processing/Repairs	BEG. BALANCE			0.00	3,051.77	2,948.23
08/31/2026			END BALANCE					3,051.77	2,948.23
08/01/2026			13-93300-50350 Maintenance Service & Supplies	BEG. BALANCE			0.00	17,340.00	17,660.00
08/13/2026	AP	INV	CLEAN SOURCE LLC/JULY 2026 JANITORIAL	073126-WFBL	2,690.00		0.00	20,030.00	14,970.00
08/31/2026			END BALANCE					20,030.00	14,970.00
08/01/2026			13-93300-50351 Custodial Supplies	BEG. BALANCE			0.00	1,131.00	2,669.00
08/13/2026	AP	INV	STAPLES ADVANTAGE/PAPERTOWEL & CAN LI	6071229457	211.05		0.00	1,342.05	2,457.95
08/13/2026	AP	INV	STAPLES ADVANTAGE/TOILET PAPER & PAPE	6068652027	216.15		0.00	1,558.20	2,241.80
08/31/2026			END BALANCE					1,558.20	2,241.80
08/01/2026			13-93300-50400 MCFLS Supplies	BEG. BALANCE			0.00	239.64	1,360.36
08/13/2026	AP	INV	MILWAUKEE COUNTY FED. LIBRARY SYST./S	FL-03875	448.56		0.00	688.20	911.80

GL ACTIVITY REPORT FOR VILLAGE OF WHITEFISH BAY

From 08/01/2026 to 08/31/2026

Date	JNL	Type	Description	Reference #	Amount	Enc/Bdgt Change	Balance	Available
08/31/2026				END BALANCE			688.20	911.80
08/01/2026			13-93400-50401 MCFLS Membership	BEG. BALANCE		0.00	6,968.00	32.00
08/31/2026				END BALANCE			6,968.00	32.00
08/01/2026			13-93400-50403 Programs - Children	BEG. BALANCE		0.00	226.01	(26.01)
08/31/2026				END BALANCE			226.01	(26.01)
08/01/2026			13-93400-50415 Programs - Young Adults	BEG. BALANCE		0.00	22.20	177.80
08/31/2026				END BALANCE			22.20	177.80
08/01/2026			13-93500-50410 Library Collection Materials	BEG. BALANCE		0.00	74,111.83	57,888.17
08/13/2026	AP	INV	BLACKSTONE PUBLISHING/LIBRARY CD	2239416	40.00	0.00	74,151.83	57,848.17
08/13/2026	AP	INV	KANOPY, INC./TICKETS & KKIDS CREDITS	511319-PPU	284.75	0.00	74,436.58	57,563.42
08/13/2026	AP	INV	KANOPY, INC./TICKETS & KKIDS CREDIT	15354-PPU	243.95	0.00	74,680.53	57,319.47
08/13/2026	AP	INV	MARIS ASSOCIATES/MISC TITLES	0254	265.18	0.00	74,945.71	57,054.29
08/13/2026	AP	INV	MILWAUKEE COUNTY FED. LIBRARY SYST./S	FL-03875	2,964.53	0.00	77,910.24	54,089.76
08/13/2026	AP	INV	MIDWEST TAPE/DVDS	509119513	39.08	0.00	77,949.32	54,050.68
08/13/2026	AP	INV	MIDWEST TAPE/ACD PROCESSING	509119993	202.53	0.00	78,151.85	53,848.15
08/13/2026	AP	INV	MIDWEST TAPE/MISC TITLE	509144258	31.74	0.00	78,183.59	53,816.41
08/13/2026	AP	INV	MIDWEST TAPE/MISC TITLES	509058300	280.39	0.00	78,463.98	53,536.02
08/13/2026	AP	INV	MIDWEST TAPE/MISC TITLES	509079466	50.17	0.00	78,514.15	53,485.85
08/13/2026	AP	INV	MIDWEST TAPE/DVD	509108273	51.74	0.00	78,565.89	53,434.11
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/MISC TITLE	1231	13.93	0.00	78,579.82	53,420.18
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/MISC TITLES	3895	27.36	0.00	78,607.18	53,392.82
08/18/2026	AP	INV	SP TONIES/TONIES	5043	339.75	0.00	78,946.93	53,053.07
08/18/2026	AP	INV	MILWAUKEE JOURNAL SENTINEL/SUBSCRIPTI	8183	50.00	0.00	78,996.93	53,003.07
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/MISC TITLES	9308	52.28	0.00	79,049.21	52,950.79
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/MISC TITLE	7422	14.65	0.00	79,063.86	52,936.14
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/MISC TITLE	7633	7.98	0.00	79,071.84	52,928.16
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/MISC TITLES	8135	44.58	0.00	79,116.42	52,883.58
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/MISC TITLES	6964	30.91	0.00	79,147.33	52,852.67
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/BOOK SET	3555	73.22	0.00	79,220.55	52,779.45
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/MISC TITLE	1639	18.70	0.00	79,239.25	52,760.75
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/MISC TITLE	9022	18.70	0.00	79,257.95	52,742.05
08/18/2026	AP	INV	AMAZON CAPITAL SERVICES/GIFT CARD	4490	25.00	0.00	79,282.95	52,717.05
08/31/2026				END BALANCE			79,282.95	52,717.05

To: Whitefish Bay Public Library Board of Trustees
From: Nyama Y. Reed, Library Director
Date: September 22, 2026 Meeting
Re: Department Reports



Adult Services (Lenski)

Programs

In August we began our reoccurring Game Night program for adults. This drop-in program for board game enthusiasts gives the chance for folks to try out some new games or play some of their favorites from our collection. Game Night is being facilitated by a community member and she is very familiar with many board games. She helps folks learn how to play the games and is very warm and welcoming to attendees. Our first Game Night had nearly 20 attendees! I hope as the weather cools down that this is an event that continues to grow.

Staffing

Our new full-time Adult Services Librarian, Maren Hagman Rhomberg, joined our team on September 8. Maren previously was the adult services librarian at the North Shore Library. Since she has experience with Sierra and is familiar with MCFLS, Maren has transitioned very well and the training time was not nearly as long as it would have been for a librarian not from a consortium library. Maren has jumped right in and has already begun putting together carts, assist with cataloging, and help with database cleanup. We are thrilled to have her on our team!

Space

DPW came by to shift some of our low shelves to make room for more study tables in the adult wing of the library. Tables often fill up, so we moved some of the comfortable seating to make space, without having to weed any of the collection.

Youth Services (Yank)

Programming/Outreach

- Summer Reading wrap-up: 1310 kids and teens signed up. We were just shy the number of participants as last year, which was 1321! Teen participation was up from last year by 40 participants. The total number of finishers was 621 kids and teens.
- Storytime started on September 8th with good participation.
- The YS program schedule for September through December is out. We have a full schedule of programs for all ages. Lainie has planned a series of teen events called Teen Tuesdays. Some Tuesdays are drop-in crafting for teens like coloring and creating collages. Once a month, the Tuesday will be a writing circle after school from 4-5pm. We are excited to have some teen programming and hope to bring in more teens to the library.
- YS department is continuing the 1 hour of computer use per person per day. It was very successful in the summer and alleviated the management of the computers. It is good for staff and the kids.

Staff

- Valerie is the notetaker this year for the MCFLS YS Committee. Our first meeting was on September 8th, on Zoom. There will be three more meetings, November, January and May.

Other news

- We currently have a book display for Library Card Sign-up Month!

- On September 15th, YS will have a book display celebrating Hispanic American Heritage Month.

To: Whitefish Bay Public Library Board of Trustees
From: Nyama Y. Reed, Library Director
Date: September 22, 2026 Meeting
Re: Photography & Recording Policy Draft and Legal Opinion



Our Mission

The Whitefish Bay Public Library, as a cornerstone of the community, is dedicated to connecting all people, inspiring a love of learning, and providing access to ideas, information, and resources.

Background

The Whitefish Bay Public Library Board reviewed the draft Photography and Recording Policy at the July 2026 meeting. The Board requested that the policy be reviewed by legal counsel for a recommendation on the legality, validity, and implementation of a requirement that express permission be obtained from a child's parent or legal guardian before the child is included in a photograph or recording.

Attorney Jaekels has completed this review and recommends, in the attached memo, that the Policy include the following language:

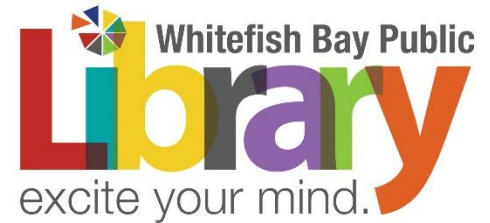
"In order to protect the privacy and safety of children and families, photography or recording that includes identifiable images of minors requires the express permission of the child's parent or legal guardian."

Attorney Jaekels notes that nine of the ten peer libraries reviewed have adopted comparable language, and that the Library will have a rational basis under the law for taking this approach. Per Attorney Jaekels, "it will improve the privacy protections that this Policy and the Child Safety Policy aim to protect." He recommends that the Policy be implemented by Library staff, and that the requirement remain in place unless it can be demonstrated that its administration does not work.

Additionally, at Board request, information was added regarding photography and recording by program room renters.

Recommended Motion

Motion to approve the Photography and Recording Policy as presented.



Purpose

The Whitefish Bay Public Library is dedicated to connecting all people, inspiring a love of learning, and providing access to ideas, information, and resources. A public library is a limited public forum¹ under federal law. As such, the Library may reasonably restrict activities that interfere with its intended use or that violate the privacy and safety of patrons or staff. This policy governs the use of photographic, digital imaging, and recording equipment within the Library.

General Guidelines

Photography and recording are permitted in public areas inside the Library when it meets the following guidelines.

Photography or recording may not:

- Disrupt Library services or programs
- Harass, intimidate, or threaten patrons or staff
- Block aisles, walkways, stairwells, doors, or exits
- Capture identifiable images of library materials being used by patrons, computer screens, or circulation transactions
- Occur in non-public areas, including restrooms or staff-only spaces, without written permission from the Library Director or designee

Minors

To protect the privacy and safety of children and families, photography or recording that includes identifiable images of minors requires the express permission of the child's parent or legal guardian.

Photographing or recording minors without such permission is not permitted.

Library staff may require photography or recording involving minors to cease if permission cannot be confirmed. These requirements apply to both still photography and video recording.

Library, Friends, and Foundation

The Library, Friends, and Foundation may photograph or record Library programs, events, or activities for promotional and informational purposes. These images or recordings may be used on the Library's website, in publications, or on social media.

Individuals who do not wish to be photographed or recorded may notify Library staff. Images of children will not be identified using full names or personal identifying information without written permission from a parent or legal guardian.

General Public

Casual, amateur photography and recording for personal, noncommercial use is permitted in publicly accessible areas of the Library.

The use of tripods, lighting, microphones, or other specialized or professional equipment requires advance approval from the Library Director or designee. Requests should be submitted at least 1 week in advance. Conditions may be imposed, including limitations on equipment, locations, and timing.

Individuals photographing or recording on Library premises are responsible for obtaining all required permissions or releases. They must honor requests from patrons or staff not to be included in photographs or recordings.

Program Room Renters

Program Room Renters may photograph or record their programs, events, or activities.

Individuals who do not wish to be photographed or recorded should notify the person/group renting the room.

Commercial Entities

Commercial photography or recording, including portrait, product, or promotional photography, is not permitted inside the Library without prior written approval from the Library Director or designee. Requests must be submitted in writing at least 1 week prior to the planned activity. Conditions may be imposed, including limitations on equipment, locations, and timing. The library may charge a fee to offset costs incurred in providing access to its facilities for commercial photography or recording.

News Media

The Library shall grant access to news media photographers or videographers recording a story that directly involves libraries, provided that all Library policies are observed. Advance notice is requested when possible. The Library does not permit news media to use its interior for stories or projects unrelated to libraries, or to solicit patrons for interviews or opinion polls on Library premises.

Library Board Meetings

Recording of Library Board meetings is permitted in accordance with Wisconsin Open Meetings Law, provided the activity does not disrupt the meeting or create a safety hazard. Wisconsin Statutes Chapter 19.90 requires the Library to make a reasonable effort to accommodate any person who wishes to record, film, or photograph an open session meeting. The Library is not required to permit recording of authorized closed sessions

Exterior Photography and Recording

Photography and recording outside the Library building are permitted provided the activity does not impede access to or from the Library and does not interfere with Library operations.

Liability

Individuals who photograph or record on Library premises are responsible for complying with all applicable laws, including those related to privacy, consent, and copyright. The Library assumes no liability for the actions of individuals engaged in photography or recording.

Enforcement

Library staff are authorized to enforce this policy. Staff may require any individual to stop photography or recording that violates this policy or interferes with Library services. Failure to comply may result in suspension of Library privileges.

ⁱ <https://lawschoolboost.com/conlaw/free-speech/limited-public-forums>

MEMO

To: Nyama Reed
From: Christopher J. Jaekels
Date: September 2, 2026
Re: Legal Review of Proposed Photography and Recording Policy for Whitefish Bay Public Library

At your request, I have reviewed the proposed Library Photography and Recording Policy and I provide my opinion and recommendation regarding its legality, validity, and implementation. To better understand the issues, I have also reviewed the Village Library Child Safety Policy and the Wauwatosa Public Library Photography and Recording Policy.

As you are aware, the Village of Whitefish Bay Public Library proposed Photography and Recording Policy requires *that in order to protect the privacy and safety of children and families, photography or recording that includes identifiable images of minors requires the express permission of the child's parent or legal guardian*. Photographing or recording minors without such permission is not permitted and Library staff may require photography or recording of minors to cease if permission cannot be confirmed.

While nine (9) of the ten (10) peer libraries consulted have adopted the italicized language above for their photography and recording policies, the Wauwatosa Public Library has declined to do so. It is Wauwatosa's position that efforts to identify parents or guardians of particular children will be problematic and difficult and may result in disparate results in terms of privacy that could negatively impact the interests of some patrons and their families relative to others.

It is my opinion that the italicized language identified above should be included in the Policy. While it is far from perfect, it is not merely aspirational. It will improve the privacy protections that this Policy and the Child Safety Policy aim to protect. The Photography and Recording Policy should be implemented by Library Staff. It is my opinion that the Library will have a rational basis under the law by taking this approach. Unless it can be demonstrated that the administration of this Policy does not work, the language should be left in the Policy and made an operational requirement of Policy administration and enforcement.

If you have any questions or comments, please feel free to reach out to me at your convenience.

To: Whitefish Bay Public Library Board of Trustees
 From: Nyama Y. Reed, Library Director
 Date: September 22, 2026 Meeting
 Re: 2027 Exceptions to Hours



WFB Library Mission Statement

The Whitefish Bay Public Library, as a cornerstone of the community, is dedicated to connecting all people, inspiring a love of learning, and providing access to ideas, information, and resources.

Background

Full time Library staff receive 11 paid holidays, same as other Village staff.

Motion

Motion to approve:

1. The 11 paid holidays as listed in the Village of WFB Employee Handbook
2. Designate MLK Day as a Floating Holiday for Library staff
3. Close Easter Sunday
4. Close Saturday 7/3 since 7/4 falls on a Sunday
5. Close Monday 10/11 for staff development

2027 Exceptions to Hours of Operations

	Date	Paid Holiday #	Library Closed	Paid Holiday	Floating Holiday
New Year's Day	Friday, January 1, 2027	1	Yes	Yes	
Martin Luther King Day	Monday, January 18, 2027	2	No	Yes	Yes
Spring Break Friday	Friday, March 26, 2027	3	Yes	Yes	
Easter Sunday	Sunday, March 28, 2027		Yes	No	
Memorial Day	Monday, May 31, 2027	4	Yes	Yes	
Day Before 7/4	Saturday, July 3, 2027		Yes	No	
Independence Day	Sunday, July 4, 2027	5	Yes	Yes	
Labor Day	Monday, September 6, 2027	6	Yes	Yes	
Staff Development Day	Monday, October 11, 2027		Yes	No	
Close Early- 5:30pm	Wednesday, November 24, 2027		Close Early- 5:30pm	No	
Thanksgiving	Thursday, November 25, 2027	7	Yes	Yes	
Friday after Thanksgiving	Friday, November 26, 2027	8	Yes	Yes	
Christmas Eve	Friday, December 24, 2027	9	Yes	Yes	
Christmas Day	Saturday, December 25, 2027	10	Yes	Yes	
Day After Christmas	Sunday, December 26, 2027		Yes	No	
New Year's Eve	Friday, December 31, 2027	11	Yes	Yes	
			14	11	

To: Whitefish Bay Public Library Board of Trustees
From: Nyama Y. Reed, Library Director
Date: September 22, 2026 Meeting
Re: Director's Reports



- 1) Strategic Plan - Priority B (pre-design study) in process. Sent revised draft RFP to ad-hoc committee for review.
- 2) Building - The boiler project is completed.
- 3) Village – The 2027 budget process is underway, with no significant updates to give at this time.
- 4) Friends – Conducted a children's book drive the week of 9/13-19. The goal is to have a solid selection of titles for the November book sale.
- 5) Foundation – The Community Read has been announced and details are being finalized.
- 6) MCFLS – no updates
- 7) Staffing
 - a) Dawn Strand and Maren Hagman Rhomberg started the week of 9/6. Onboarding is going well.
 - b) First interviews for the Head of Adult Services posting will occur the week of 9/20 with nine candidates.